



BRING YOUR OWN DEVICE POLICY

2023-2024

1. Definition(s):

For purposes of BYOT, "Technology" means a privately owned wireless and/or portable electronic hand held equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, Personal Digital Assistants (PDAs), hand held entertainment systems or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

2. Internet

Only the filtered internet gateway provided by the school may be accessed while on site. Personal internet connective devices such as but not limited to cell phones / cell network adapters should not be used. Active Restriction Measures – BPS will utilise filtering software or other technologies to prevent Users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. Attempts to circumvent or 'get around' the content filter are strictly prohibited, and will be considered a violation of this policy. BPS will also monitor the online activities of Users through direct observation and/or other technological means.

3. Security and Damages

Responsibility to keep the device secure rests with the individual owner. BPS is not liable for any device stolen or damages on site. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

4. B.Y.O.D. Student Agreement

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

5. Cyber safety and Cyberbullying

Every User must take responsibility for his or her use of the network and make every effort to avoid those types of content. Every User must report security or network problems to a teacher, administrator, or system administrator. Personal Safety – In using the network and Internet, Users should not reveal personal information such as home address or telephone number.



Please Sign and Return to your Teacher. Failure to complete this form will result in loss of connectivity to the BPS network.

Students and parents/guardians participating in B.Y.O.D. must adhere to the Student Code of Conduct, as well as all School policies. Additionally:

Student name: _____

Type of Device: _____

- Student understands that only 1 educational device will be permitted on the BPS network.
- Student takes full responsibility for his or her device and keeps it with himself or herself at all times apart from when it is in a locked cupboard. The school is not responsible for the security of the device.
- Must be in silent mode while at school campuses and while riding school buses.
- May not be used to cheat on assignments or tests, or for non-instructional purposes (such as making personal phone calls and text/instant messaging).
- May not be used to record, transmit or post photographic images or video of a person, or persons on site during school activities and/or hours.
- Student accesses only files on the computer or internet sites which are relevant to the classroom curriculum.
- Student ensures that the private content and media stored on the device is not used during school time.
- Student complies with teachers' request to shut down the computer or close the screen.
- Student acknowledges that the school's network filters will be applied to one's connection to the internet and will not attempt to bypass them.
- Student understands that bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the Acceptable Use Policy (AUP) and will result in disciplinary actions.
- Student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the AUP policy and will result in disciplinary actions.
- With instruction from the principle WIS IT has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- Student understands that access to the files on the google drive is for download only, but not always uploading files. Files may have to be saved on the device, a jump drive, an external drive, or another media device.
- Student realizes that printing from personal device may not be possible at school.
- Device is charged prior to bringing it to school and runs off its own battery while at school.



I understand and will abide by the above policy and guidelines. I further understand that any violation may result in the loss of my network and/or laptop privileges as well as other disciplinary action.

Student's Signature

Date

Parent/Guardian's Signature

Date

Review Date:	24 November 2023
Next Review Date:	September 2024
Principal's Approval:	
Board Of Governors:	